



CURRENT JOB OPENINGS

Week 1/30/2012

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CLINICAL EDUCATOR Full time 40hr/wk 8hr/day position at Modesto location

The Clinical Educator is a qualified registered nurse (RN) who is responsible for coordinating services to meet the educational needs and requirements of Community Hospice, Inc. (CHI) staff according to CHI Policy and Procedure, regulatory requirements. The Clinical Educator works closely with the Human Resource Department, Director of Patient Care Services, Patient Care Managers, the Alexander Cohen Hospice House (ACHH) Administrator, and Performance Improvement to assess staff educational needs, plan and provide in-services, workshops, self-study modules, and participate when requested in community education. Collaborates with others to ensure competency of staff. Provides ongoing assessment of learning needs for all staff members. Plans, coordinates, and evaluates the education programs provided and conducts annual needs assessment. Compiles and/or creates educational materials, schedules and/or coordinates presentations, and create self-study modules that support the accomplishment of organizational staff development. Assists various departments within CHI in providing Continuing Education Units (CEUs) and Continuing Education opportunities to employees and other professionals in the community.

MINIMUM QUALIFICATIONS:

Current California license to practice as a Registered Nurse; BSN status is required. MSN preferred. Current CPR at the Basic Cardiac Life Support (BCLS) level. Current home health/hospice experience of two years is preferred. CHPN status or the ability to earn CHPN status within one year is required. Staff Development experience in a Healthcare environment is preferred. Able to maintain professional attitude, able to multi-task in a fast paced, emotional environment. Previous experience as a Clinical Educator required. Qualified candidates will demonstrate the ability to use modern teaching, training, and staff development techniques. Demonstrates proficiency in instructional design, application of adult learning theory, and effective platform training skills. Ability to remain calm with patients and their families/caregivers and hospice personnel under fast paced, emotional conditions.

HOSPITAL LIAISON Full time 40hr/wk 8hr/day position at Modesto location

The Hospital Liaison, as a member of the Referral & Admission team, is responsible for managing relationships with hospitals and other contracted partners of Community Hospice including the facilitation of referrals and admissions. Maintains regular communication with discharge planners, hospital staff and medical professionals to insure coordinated, comprehensive continuum of outreach services in order to facilitate appropriate referrals and enhance the quality of care through excellence in communication with referrers, patients and families. Responsible for meeting with patients and families to discuss election of hospice services and prepare all necessary paperwork to facilitate the admission.

MINIMUM QUALIFICATIONS:

Qualified applicants should have a Bachelors Degree in the health sciences or a related field, or possess a current LVN licensure. Required two years of experience in public health, health marketing, or patient education. Excellent organizational and communications skills. Ability to work with clinical staff, patients and families as well as referral sources. Computer knowledge/clinical documentation knowledge required. **Bilingual Spanish highly preferred.**

INTAKE ADMISSION FLOAT RN Full time 40hr/wk 8hr/day position, works 10:30am-7pm, at Modesto location

The Intake Admission Float Nurse, as a member of the interdisciplinary team, works under the general direction of the Patient Care Manager. The Primary focus of this position is to assist with admissions to ACHH / SNF and home based patients. This position will also assess patients with non-cancer diagnosis for hospice eligibility. The Intake Admission Float Nurse answers calls from patients, family members, hospice employees, and members of the community to ensure continuity of care and prompt resolution of problems for current patients and their families. Responsible for nursing assessment and initial care planning prior to and during the hospice admission process.

MINIMUM QUALIFICATIONS:

Current Calif. RN license and CPR certification. Minimum one year recent clinical experience as a professional nurse. Previous hospice, home-health, or SNF experience is highly preferred. Qualified candidates will also demonstrate the ability to assess and respond to needs of patients/families in varied settings and cope with patient/family emotional stress and provide crisis intervention. Ability to consistently respond to changing situations in a flexible manner in order to meet current needs, reprioritizing work as necessary; is tolerant of people and processes and can deal well with change and new information. Possesses and maintains current CPR certification. Clean DMV print out required. Computer skills highly desirable. **Bilingual Spanish highly preferred.**

INTEGRATED QUALITY DATA ANALYST II Full time 40hr/wk 8hr/day position at Modesto location

This position directly supports the Director of Integrated Quality Services and the Performance Improvement, Risk Management, Regulatory and Patient Safety programs. Reviews hospice data, monitors trends, reports data, compiles and reports data to ensure continuous quality improvement efforts, and maintains compliance with regulatory requirements and CHI policy and procedures. Integrates and collects data from Medical Records, Homeworks, Roadnotes, and Performance Improvement databases to prepare reports and graphs. Creates and maintains databases or tracking for a variety of information and activities within Integrated Quality Services. Completes special projects, prepares ad hoc and regular, monthly and/or quarterly reports as requested, including presentations. Assists in preparation of educational materials and programs for Risk Management, Performance Improvement, Patient Safety, and Regulatory Affairs.

MINIMUM QUALIFICATIONS:

Must demonstrate ability to consistently review complex data and prepare clear, concise and comprehensive audit records and reports. The ideal candidate will have the ability to discern quality of data submitted and to maintain a high volume of work on a consistent basis, and consistently respond to changing situations in a flexible manner in order to meet current needs, such as reprioritizing work as necessary. Current California License to practice as a Licensed Vocational Nurse (LVN) or Associate Degree in Healthcare Management with at least 2 years healthcare experience. Demonstrated competency with Word, Excel, Access and PowerPoint. Knowledge and understanding of Accreditation processes and Hospice regulations highly desirable; and ability to promptly learn CHI policy and procedure. Knowledge of Performance Improvement tools and medical terminology. Outstanding verbal and written communication skills.

PER DIEM RN Per Diem PM/Night position at Modesto location

As a member of the Interdisciplinary Team (IDT), the RN works under the direction of the Patient Care Manager, in the provision of skilled nursing assessment, planning, and care in order to maximize the comfort and quality of life of patients and their families in the outpatient setting. Responsible for coordinating the care provided by the outpatient interdisciplinary team when needed.

MINIMUM QUALIFICATIONS:

Current Calif. RN license (BSN and/or CHPN preferred) and CPR certification. Minimum one year of acute care experience as a professional nurse. Prefer two years general experience plus one year of hospice experience. Qualified candidates will also demonstrate the ability to assess and respond to needs of the patient/family experience of end-of-life issues and problems and provide highly skilled care in a homelike environment. Skills in nursing practice including, but not limited to, care of the patient with IV or SQ access, tube feedings, aerosol treatments, and families in emotional state and crisis. Requires ability to lift up to 50 pounds.

SOCIAL WORKER Full-time 40hr/wk 8hr/day position at Modesto location

The Social Worker (MSW), as a member of the interdisciplinary patient care team, is responsible for making psychosocial assessments of terminally ill patients and their families, and providing supportive counseling for dealing with anticipatory grief and bereavement issues; refers to internal and external resources as appropriate.

MINIMUM QUALIFICATIONS:

Master's degree in Social Work from a CSWE accredited University plus 1 year healthcare work experience is required. Positive professional attitude, with sensitivity to the nature of Hospice. Qualified candidates will possess the ability to perform effective social work of a complex nature with individual patients and their families, consistently responding changing situations in a flexible manner in order to meet current needs; develop and maintain cooperative, constructive relationships with patients, their families, members of other professional disciplines and coworkers; and provide cultural proficiency in services provided. Experience or internship with hospice is helpful, but not required. Possess and maintains current CPR certification. Clean DMV print out required. Computer skills highly desirable.

RN CASE MANAGER (Accepting applications only)

As a member of the interdisciplinary team, the RN Case Manager (RNCM) works under the general direction of the Patient Care Manager (PCM). The RNCM provides skilled nursing assessment, care planning, and interventions in accordance with plan of care and Community Hospice's policies and procedures in order to maximize the comfort and quality of life of hospice patients and families. The RNCM coordinates communication between members of the Interdisciplinary team, including patient/family and attending physician.

MINIMUM QUALIFICATIONS:

Current Calif. RN license and CPR certification. Minimum one year recent clinical experience as a professional nurse. Previous hospice or home-health experience preferred. Qualified candidates will also demonstrate the ability to assess and respond to needs of patients/families in varied settings and cope with patient/family emotional stress and provide crisis intervention. Possesses and maintains current CPR certification. Clean DMV print out required. Computer skills highly desirable. Requires ability to lift up to 50 lbs. **SNF experience required for SNF team.**



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ACCOUNTING INTERN Full time position at Modesto location

As a member of the Finance department, Student intern will assist with Accounts Receivable and Medical Billing. Unpaid internship will last approximately 3-6 months.

MINIMUM QUALIFICATIONS:

Open to CSU Stanislaus Business Administration majors, Accounting or Finance concentration preferred. Must possess basic accounting knowledge; 1-2 years office experience preferred. 1-2 years experience with Microsoft Excel, MS Outlook, and data entry skills. Strong time management, analytical, communication and interpersonal skills. Self starter possessing an above average attention to detail.